

Minutes  
**STOW FINANCE COMMITTEE**  
March 16, 2010  
7:30 PM  
Town Building  
**Approved**

**Call to Order**

Charles Kern called the meeting to order at 7:36 pm. Present were James Salvie, David Walrath, Christopher Sarno, Gary Bernklow and Elizabeth Tobey, Secretary.

**Correspondence**

- Reserve Fund Transfer Request from the Building Department
- Massachusetts Municipal Association newsletter re: a workshop on April 4/29 in Lancaster, MA
- The Beacon Newsletter for March 2010
- Notice of a Rabies Clinic on April 1, 2010 at the Highway Barn
- Memo from the Selectmen re: Hiring procedures

**Meeting Minutes**

After a review of the minutes David Walrath moved to approve February 23, 2009 minutes as submitted. Christopher Sarno seconded the motion.

The motion carried unanimously. (Kern, Walrath, Salvie, Sarno and Bernklow)

**Warrant Report**

It was decided that Jim Salvie will write the Warrant Report and David Walrath will write the Reserve Fund Transfer Report.

**Reserve Fund Transfer Requests**

*Building Department – Town Building Potable Water Treatment System - \$9,285.00*

The amount requested is to be used for the replacement of two tank control valve assemblies located on the salt brine tanks for the water filtration system.

Craig Martin explained that it is to get the existing water system operational. The Town Building has been without water treatment for six months. The valve arrangement is for the top of the tanks with a timing system the equipment being purchase is made from high-density polyethylene (very resilient). The cost for just the assembly timer mechanism component and relay switch is \$2,300 for each. These systems are much larger than what residents have in their homes.

Gary Bernklow moved to approve the reserve fund transfer request in the amount of \$9,285.00 for the replacement of two tank control valve assemblies for the existing water system. Christopher Sarno seconded the motion.

The motion carried unanimously (Kern, Walrath, Salvie, Sarno and Bernklow)

**Warrant Article Discussions**

*Discussion of Town Building Repairs*

Craig Martin explained that the Town Building is 20 years old and has not been painted since 2001. He explained the costs of the repairs,

- Columns – they are rotting, have termite and water damage. They will replace the lower portion with a high density plastic.
- Painting Exterior – the building will be scraped, power washed, cracks caulked, lower level and lower level door repair. They will prime with an oil base paint and then two coats of latex on the exterior.
- They will be leasing a lift to do all of the work on the building.
- They will be getting bids and have a Attached some quotes.

Susan Wisk joined the meeting at 8pm.

*Discussion of the Library Repairs*

Craig explained that they are having water problems because the roof tiles have open seams. The water is coming into the building from the roof.

They will have to replace sheet rock and removal of mold and damage from the rain. He explained that the warrant article covers \$25k for removal of the mold and mildew and \$10k to repair the slate roof.

Dave asked who would be managing the repairs and repair crews. Chris suggested that an experienced person should watch over the project. Susan explained that the building belongs to the town and the trustees would be thrilled to have Craig look over the project. Craig agreed to handle the project for them.

There was a discussion with the members and Craig as to how much time it would take and if he thought he would be able to handle that and all of his regular work.

Jim suggested that Police, Fire and Library have to take care of their own needs; if they can't then they should go to Craig.

Gary stated that Craig's position should be formalized as to what Craig's Jurisdiction should be when his help is needed.

There was discussion with the members regarding who is responsible for the library building and who has the authority over the building.

#### Discussion of the Dog Kennels

Craig explained there would be \$17k - \$20k range of improvements to the existing dog pound. Part of the money is for a survey to define the property line near the kennels. The kennels need insulation, there currently isn't any. They need a small space heater to warm the animal in the winter months. The roof and siding needs repair and they need a tight tank for the wash down.

There was a brief discussion regarding the income that the kennels take in yearly. Members questioned why we should pay for the expansion for another town to benefit from it. What is the income they get from it now and how much of that income is from Bolton's use? How often does Bolton use the kennel?

Gary exited at 8:55pm to attend the Selectmen's meeting.

Craig exited at 9:02pm

There was a brief discussion of the Town Website and the Owl Depository between members.

#### **Adjournment**

A motion to adjourn was made by Dave Walrath at 9:09 pm. Christopher Sarno seconded the motion. The motion carried unanimously (Kern, Walrath, Sarno and Salvie).

Respectfully submitted,

Elizabeth A. Tobey,  
Secretary